

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday, February 12, 2013
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

I. Call to order

Chairman, Dr. Lori McKelroy called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:31 pm on Tuesday, February 12, 2013. The following members were present: Dr. Lori McKelroy, Jeri Fontenot, Tim Pace, Dawna Carabajal, and Mollie McCollum-Miles. City Staff present were: Lt. Marvin Gibbs, Joe Tilger and Jeff Ochsner.

II. Consider approving the minutes from the January 8, 2013 meeting.

The Minutes from the January 8, 2013 meeting were passed out and board members were given time to review them. The Chairman opened the floor for comments or questions. Motion was made by Jeri Fontenot to accept the minutes as written. Seconded by Jeff Ochsner. Motion passed.

III. Board Orientation presentation by ASAB Liaison, Lt. Gibbs.

Lt. Marvin Gibbs handed out orientation literature to board members and then explained the handouts. Handouts included information about the Texas Health & Safety Code, information about the role of Animal Shelter Advisory board members, and animal shelter assessment. Handout is attached. Tim Pace inquired about how many terms can be served by a board member. Jeff Ochsner informed the board that they may serve 12 continuous years and then are retired.

IV. Update from Staff on Shelter Stats.

Jeff Ochsner reported that numbers for the shelter are outstanding. Staff has had the opportunity to work with different rescue organizations. This has enabled the shelter to place many animals.

V. Update from Staff about Shelter Staff.

Lt. Marvin Gibbs informed the board that the shelter has been one staff member short, however there is a very strong candidate, Heather McNett. Although many applicants were interviewed, they are trying to find the right fit. Heather McNett has gone through the background process and will still need to complete a polygraph. Lt. Gibbs spoke very highly about the outstanding job that the current full and part-time staff of the shelter are doing.

VI. Update from Staff on progress of the proposed changes to the Vicious Animal, Pet Registration and Micro-Chipping ordinances.

Jeff Ochsner informed the board that Pet Registration and Micro-Chipping ordinance is going before the Council on Tuesday, April 2, 2013. It was decided that micro-chipping would become a part of the adoption program as well as when an animal is redeemed by owner. Jeff also informed that there is currently a group that is not an advocate of micro-

chipping, they have a website and when the city of San Marcos tried to enact their micro-chipping ordinance, the group was instrumental in having the ordinance repealed. Jeff encouraged the board to search anti-chipping campaign and take a look at the website. On the vicious animal ordinance: "any animal on any two separate occasions" will allow the owner of the animal to address the animal's behavior. There is no time limit on when the two occasions can occur. The Board then discussed the wording of any two separate occasions whether that means previous two or number two is the final instance before the animal is deemed vicious. Lt. Gibbs suggested that the City Attorney should be consulted as to the wording. Jeff will send an email to Evette to consult with the City Attorney.

VII. Discussion about a pet abandonment.

Texas law states that if a pet is abandoned it is a Class A Misdemeanor, there is a \$4,000 fine and/or one (1) year in jail. It is easier to have a Class C City ordinance than to use the Texas Penal Code. The intent is to ensure that pet owners do not abandon their animals at the shelter after the animal has been picked up at large. The City of Plano has an ordinance that prevents people from doing this without some sort of penalty. Board agrees that this is a good idea. Jeff will get with City Attorney for the wording of this Ordinance. Jeff will also contact City of Plano to review their ordinance. Motion made by Jeff to table this item in order to continue to research it. Seconded by Dawna Carabajal. Motion passed.

VIII. Public Announcement.

Adoption event on February 23, 2013 – micro-chipping and shot clinic will be performed from 2:00 – 4:00 at the shelter.

Paperwork was turned in for a Petsmart adoption event

IX. Topics for future meetings

Pet abandonment

Feral Friends presentation about a TNR (trap, neuter, release) program

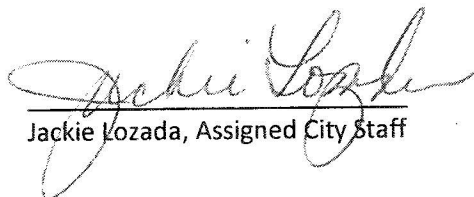
Sponsorship program for pets

X. Adjournment.

The Chairman, Dr. McKelroy called for a Motion to adjourn. The Motion was made by Tim Pace and seconded by Jeri Fontenot. The motion passed. The meeting was adjourned at about 8:30 pm.



Dr. Lori McKelroy, Chairman



Jackie Lozada, Assigned City Staff

Date Approved